

# A Day in the Life of Equity and Fixed Income Trades

2-Days

## INTRODUCTION

In an environment where there is a growing emphasis on shorter time to settlement for both equity and fixed income trades, dealers and ops staff alike need to be more aware of the common need for accuracy, clarity, speed and completeness.

This intensive course is run over 2 days and aims to fast track the student through all foundation level elements of Fixed Income and Equities by providing a holistic view of all influences and processes that underlie their trading and processing activity.

At the end of this course, participants will be able to:

- Understand and describe the characteristics and components of both equity and fixed income products.
- Understand how both products are issued and the motivations behind their ongoing trading activity.
- Describe their use in the context of the marketplace and as investment vehicles.
- Describe the process of trading equity and fixed income trades from strategy development, to settlement and beyond.
- Outline the key organisational and technological frameworks in place to support trading activity.
- Explain the need for controls and their place in the trading process.

## WHO SHOULD ATTEND

Suitable for all audiences, but in particular:

- Middle and Back Office staff and executives
- Supporting IT Staff
- Compliance, Legal and Audit staff

## PRE-REQUISITE(S)

No prior knowledge of financial markets is required.

## COURSE OUTLINE

### *Day 1*

#### **Module 1 - Origination**

- Equity placement
- Debt issuance
- Capital Budgeting

### **Module 2 – Fixed income**

- Trading environment
- Trade motivation
- Pricing a bond
- Yield Curve analysis
- Rating/rating agencies/methods/default rates
- Macroeconomic influences

### **Module 3 – Equities**

- Trading environment
- Trade motivation
- Pricing a stock
- Fundamental Analysis
- Technical Analysis
- External & internal influences on price and liquidity

### **Module 4 – Derivatives**

- Fixed income derivatives
- Equity derivatives

## *Day 2*

### **Module 5 – The trade life cycle**

- Pre trade
- Post Trade
- Settlement
- Post Settlement

### **Module 6 - Middle and Back Office Functions**

- Role of Operations
- How operations are structured
- Function of Middle Office
- Settlement periods

### **Module 7 - Overview of internal processes**

- Organisation of Middle Office including key personnel and org chart
- Organisation of Back Office including key personnel and org chart
- Key IT platforms and systems
- Settlement and custody systems used for each product group
- Overview of compliance function

### **Module 8 – Risk Management**

- Risks involved with Equity & Fixed income trading
- Risk mitigation
- Regulatory influences
- Case studies